

Chapter-10

General Rules for Examinations

- 10.1 The University shall hold examinations for awarding Degrees, Diplomas or Certificates in such branches of knowledge as the University may determine from time to time.
- 10.2 At the end of the each semester or at specified periods, there shall be an examination wherein candidates shall be examined in the courses studied by them in that semester. Each semester examination shall be designated as First Semester Examination, Second Semester Examination, Third Semester Examination and so on.
- 10.3
- (i) In case of UG Programmes, the examinations for odd semesters will normally be held in November/December/January and for even semesters in April/May/June on such dates as may be fixed by the Controller of Examinations as per the Academic Calendar provided by the University.
Note: During final year of the UG programme, that examinations of last two semesters shall be conducted in November/December/January and also in April/May/June.
 - (ii) In case of PG programme, the examination for all semesters will normally be held in November/ December/January and also in April/May/June on such dates as may be fixed by the Controller of Examinations as per the Schedule provided by the University.
 - (iii) The dates (s) of commencement of examinations as well as the last date (s) for the receipt of examination forms and fees shall also be notified by the Controller of Examinations to the concerned University Teaching Departments and affiliated Institutions.
- 10.4 The course of the study and the subjects of examinations shall be as approved by the Academic Council from time to time. The medium of instructions and Examination shall ordinarily be English except or otherwise specified by the Academic Council. The question papers will be set in English, expect or otherwise specified by the board of studies concerned and approved by the Academic Council.
- Every candidate shall be examined in the subjects as laid down in the syllabus approved by the Academic Council form time to time. There is a Credit based System of Evaluation in the University. The credits for each subject as also the contact hours per week will be mentioned in the scheme of studies approved by the Academic Council.
- 10.5 The students shall be automatically eligible for promotion to the next semester provided he/she fulfills the other essential eligibility criterion for promotion as mentioned in the Ordinance. A candidate, who is not able to pass the academic programme/course within a maximum period specified in the ordinance from the date of his/her admission, shall lose the right to pursue the programme. In exceptional cases, mercy chance can be given by the Vice-Chancellor to a candidate if he/she applies in writing with fee as prescribed by the competent authority.
- 10.6 Students shall not be eligible for admission to a course of study for an examination unless they have passed the qualifying examination of this University or any other examination recognised

by this University as equivalent thereto as decided by the Equivalence Committee, and possesses such further qualifications, if any, as may be prescribed by the Ordinance.

- 10.7 The eligibility list/cut list for admission to an examination shall be on the prescribed format, accompanied by the requisite fee so as to reach the University by the dates fixed for the purpose through the Director/Principal of Institute or the Chairperson of the deptt. in the university as the case may be.
- 10.8 A candidate, who has once submitted his/her examination form for an examination along with the requisite fee, shall not be permitted to withdraw the application from on his/her own accord and claim refund of the examination fee.
- 10.9 If a candidate for any University Examination owes any dues to the University on any account or his/her college on any account and fails to pay the dues or has in his/her possession any book, apparatus, or other property belonging to the University or his/her college, or any kit etc., and fails to return the same, the Controller of Examinations on receipt of such a report from the Principal of a college or, the Chairperson of a University Teaching Deptt./Chief Warden/Librarian/ Superintendent Workshop or any other office may withhold or authorise the withholding of the admission card of the candidate or if the admission card has already been issued, suspend the order of admission to examination till all such dues have been paid or such property has been returned by the candidate.
- 10.10 The Controller of Examinations may withhold the permission granted to any candidate by some incidental mistake or omission who was not eligible to appear at any University examination, even though an admission card had been issued and produced by him/her before the Superintendent of the Examination Centre or he/she may have appeared in one or more papers at the examination, and to cancel the result.
- 10.11 Unless otherwise provided, a person who:-
- (i) has already passed an examination of that programme of this or any other University shall not be permitted to re-appear in the examination of the same programme or a corresponding examination.
 - (ii) is a candidate for an examinations in full subjects under a programme of this University can not simultaneously read for or appear at another examination under another programme of this University or any another University/Board as a full time candidate.
- This bar shall not apply to a candidate appearing in an examination of the University for passing/re-appear papers or for improvement of division/result or for additional subject.
- This bar shall also not apply to a candidate who has completed the course during stipulated duration and the examination of those courses is not held in time due to unavoidable reasons.
- 10.12 Notwithstanding anything contained in any other Ordinance, the Academic Council in the case of :
- (a) a foreign scholar who is not of Indian domicile; or
 - (b) a person who is not an Indian National; or
 - (c) a person of Indian origin studying in a foreign country

shall have power to admit him/her to any class of the concerned university teaching departments or a college affiliated of this University for which he/she is considered fit on the recommendation of the Equivalence Committee.

- 10.13 Notwithstanding anything contained in any other Ordinance, the Academic Council in order to avoid hardship to a candidate shall have power to relax any requirement of the ordinance for any examination while considering the irregular admissions for regularisation where the mistake is primarily on the part of the Institution or the University. Each and every case of such nature will be considered by the Academic Council on merits.
- 10.14 The Controller of Examinations may withhold the result of any candidate who by an act of omission or commission might be found to be guilty of either contravening the provisions of the Act, the Statutes, the Ordinances or the Regulations or of non-compliance thereof or any court orders or for any other cause which, in the opinion of the Controller of Examinations, might warrant such as action.
- 10.15 The Vice-Chancellor shall have the power to quash the result of a candidate after it has been declared if;
- (ii) he/she is disqualified for using unfair means in the examinations: or
 - (iii) a mistake is found in his/her result; or
 - (iv) he/she is found ineligible to appear in the examination.
- 10.16 A candidate whose answer-book is lost after it has been received by the Centre Superintendent of the examination, and who, but for this answer book, would have either passed in the examination or is likely to be placed under compartment/ re-appear, shall unless he/she opts re-examination, on a date to be fixed by the Controller of Examinations be deemed to have obtained in that paper marks equal to the marks obtained by him/her in the other theory paper of the same subject and if there was no other theory paper in that subject or if there were more than two theory papers in that subject, marks equal to the average of the marks obtained by him/her in other theory papers of the programme of that very semester.
- However, if the answer book (s) is/are lost after original evaluation and is/are not traceable for re-evaluation on account of any reason, the candidate concerned will be offered re-examination in that paper at next examination provided he/she has already obtained pass marks in that paper. If, however, the candidate does not want re-examination his/her previous result may stand unchanged. No re-examination fee shall be charged for a candidate who opts for re-examination under this Clause.
- If there is a dispute as to whether a candidate's answer-book was duly received or not, the findings of the Controller of Examinations subject to confirmation by the Vice-Chancellor, shall be final.
- 10.17 Notwithstanding anything contained in any other Ordinance/Regulation, the Academic Council shall have power in the case of all examinations held by the University to hold an additional examination in the same year for special reasons to be recorded.

- 10.18 In case of any ambiguity/dispute regarding interpretation of these rules or any other matter related to the examination which is not covered under these rules, the decision of Vice-Chancellor shall be final.
- 10.19 Regarding any legal dispute, the jurisdiction lies with district courts, at Sonapat.